

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF THE HEWLETT-WOODMERE PUBLIC LIBRARY
HELD IN THE TRUSTEES' ROOM TUESDAY, SEPTEMBER 30, 2025**

1 **CALL TO ORDER**

2 The meeting was called to order by Ayanna Layne, President, at 6:00 PM
3 Present: Ayanna Layne, President; Shari Braverman, Vice-President, Michele Chaikin,
4 Financial Officer/Treasurer, Deepali Chavre, Trustee; Stephen Dachtera, Trustee.
5 Staff Present: Michelle Young, Director; Catherine Nashak, Assistant Director: Andrew
6 Dachtera, Head of Building & Grounds; Tina Gandolfo, Personnel Clerk.
7 Members of the Public: Prof. Mira Sennett, resident of Hewlett.

8
9 **PUBLIC SESSION**

10 A. Dachtera presented summaries of the elevator contract proposals, recommending
11 Kone Elevators.
12 Michele Chaikin moved, Ayanna Layne seconded the motion to rescind the contract
13 award granted to TK Elevator at the September 16, 2025 meeting. Unanimous.
14 Ayanna Layne moved, Michele Chaikin seconded the motion to approve the proposal
15 from Kone Elevator at \$665.00 per month, pending contract review by library counsel.
16 Unanimous.

17
18 **EXECUTIVE SESSION**

19 Michele Chaikin moved, Stephen Dachtera seconded the motion to enter Executive
20 Session at 6:10 PM to discuss matters of collective bargaining. Unanimous.

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22 A. Dachtera left the meeting at 6:10 PM. T. Gandolfo left the meeting at 6:15 PM.
23 Library Counsel A. Martingale joined the meeting via telephone at 6:25 PM.

24
25 **PUBLIC SESSION**

26 Shari Braverman moved, Stephen Dachtera seconded the motion to exit Executive
27 Session and enter Public Session at 7:03 PM. Unanimous.

28
29 Discussion ensued regarding the book challenge of *A Genocide Foretold* by Chris
30 Hedges.

31
32 Conference call with A. Martingale ended at 7:25 PM.

33
34 **EXECUTIVE SESSION**

35 Stephen Dachtera moved, Michele Chaikin seconded the motion to re-enter Executive
36 Session at 7:32 PM to discuss matters of contract. Unanimous.

37
38 **PUBLIC SESSION**

39 Michele Chaikin moved, Shari Braverman seconded the motion to exit Executive
40 Session and enter Public Session at 7:40 PM. Unanimous.

41 Stephen Dachtera moved, Michele Chaikin seconded the motion to approve SCC
42 Construction Management Services at the rate of \$185/hour for part-time Project
43 Executive, and \$115/hour for possible full-time Project Manager with the total cost not to
44 exceed \$15,900.00. Unanimous.

- 45
46 Discussion ensued on Policy 013 – Code of Conduct and related policies:
- 47 a. Policy 013 – Code of Conduct: Shari Braverman moved, Michele Chaikin
48 seconded the motion to approve the policy as revised. Unanimous.
 - 49 b. Policy 011 – Unattended Child: Stephen Dachtera moved, Michele Chaikin
50 seconded the motion to approve the policy as revised. Unanimous.
 - 51 c. Policy 201 – Meghan’s Law: questions regarding revision will be sent to Counsel.
 - 52 d. Policy 305 – Computers for Public Use and Internet Access: Stephen Dachtera
53 moved, Michele Chaikin seconded the motion to approve the policy as revised.
54 Unanimous.
 - 55 e. Policy 306 – Personal Computers for Public Use: Michele Chaikin moved,
56 Stephen Dachtera seconded the motion to rescind the policy. Unanimous.
 - 57 f. Policy 308 – Photography & Video Recording Policy: questions regarding
58 revision will be sent to Counsel.

59 Ayanna Layne moved, Stephen Dachtera seconded the motion to make a separate
60 policy for appeal process relating to above policies, and to be referred to in those
61 policies. Unanimous.

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63 **ADJOURNMENT**

64 Stephen Dachtera moved, Michele Chaikin seconded the motion to adjourn the Special
65 Meeting at 8:22 PM. Unanimous.

Respectfully submitted,

Approved:

*Catherine Nashak,
Assistant Director*

*Ayanna Layne,
President*