

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF THE HEWLETT-WOODMERE PUBLIC LIBRARY
HELD IN THE TRUSTEES' ROOM WEDNESDAY, MARCH 5, 2025**

1 CALL TO ORDER

2 The special meeting was called to order by Leslie Eisenberg, President, at 5:35 PM.
3 Present: Leslie Eisenberg, President; Ayanna Layne, Vice-President; Ellen Vaknine,
4 Financial Officer/Treasurer; Shari Braverman, Trustee; Michele Chaikin, Trustee.
5 Staff Present: Michelle Young, Director; Catherine Nashak, Assistant Director; Andrew
6 Dachtera, Head of Building & Grounds
7 Invited guests: John Tanzi, Architect; Andrew K. Martingale, Library Attorney.

8 ADOPTION OF AGENDA

9 Shari Braverman moved, Ellen Vaknine seconded the motion to adopt the agenda.
10 Unanimous.

11 The Director presented the 2025 Proposition for the School District Legal Notice:

12 Shari Braverman moved and Ayanna Layne seconded the adoption of the following
13 propositions:

14 Resolved that the 2025-2026 fiscal year library budget proposed by the board of
15 trustees of the Hewlett-Woodmere Union Free School District Public Library, and the
16 levy of a tax appropriation therefore, in accordance with the provisions of section 259 of
17 the education law, shall be approved.

18 For the purpose of electing a trustee of the Hewlett-Woodmere Public Library for a five-
19 year term of office commencing July 1, 2025 and expiring on June 30, 2030.
20 unanimous.

21 John Tanzi discussed the proposed site improvement project and answered questions
22 from the Board.

23 Shari Braverman moved, Ayanna Layne seconded the motion to approve the proposal
24 for SEQRA Review and Determinations for boiler system replacement, fire alarm system
25 replacement and various paving, curb, and sidewalk improvements by J.C. Broderick &
26 Associates Environmental/Construction Consulting & Testing for \$1,830.00.

27 Resolved, March 5, 2025, the Hewlett-Woodmere Public Library Board of Trustees
28 approves the proposal from J.C. Broderick Environmental/Construction Consulting &
29 Testing and authorizes the Library Director to sign said proposal. Unanimous.

30 The Director signed the NYSED-OFD Submission Documents for the boiler and fire
31 alarm replacements.

32 **EXECUTIVE SESSION**

33 Ayanna Layne moved, Ellen Vaknine seconded the motion to enter Executive Session
34 at 6:23 PM to discuss contract negotiations. Unanimous.

35 **PUBLIC SESSION**

36 Ayanna Layne moved, Ellen Vaknine seconded the motion to exit Executive Session
37 and enter Public Session at 8:15 PM. Unanimous.

38 **ADJOURNMENT**

39 Ayanna Layne moved, Ellen Vaknine seconded the motion to adjourn the meeting at
40 8:15 PM. Unanimous.

41 The next budget session and regular meeting of the Board of Trustees will be held on
42 Tuesday, March 18, 2025 in the Trustees' Room of the Hewlett-Woodmere Public
43 Library.

Respectfully submitted,

Approved:

Catherine Nashak
Secretary

Leslie Eisenberg
President